

Summer Only TRINITY ALTERNATIVE PAYMENT PLAN (TAPP) 2 MONTH

Name: _____ ID Number: _____
Last First M.I.

Billing Information (please provide the address you would like your bills sent to):

Address: _____ Phone: _____ Email: _____
 City: _____ State: _____ Zip Code: _____ I am a(n): Undergraduate Graduate

Step 1 - CALCULATE BALANCE DUE:

Please use the Course and Fee Statement from www.my.tiu.edu to calculate your balance due. This statement will NOT include credit balances or balances due. The "My Account Balances" section on the Dashboard will contain this information. Feel free to contact the Student Accounting Office if you have questions about the amount due for the upcoming semester.

Enter the Total Semester Charges \$ _____
 Subtract the Total Aid Applied \$ _____
 Equals the Balance Due \$ _____

Step 2 - CALCULATE MONTHLY PAYMENT:

Please complete the step below to indicate your agreement to the terms and conditions of this program.

Calculated Balance Due (from Step 1) \$ _____
 Divide Total by 2 = Monthly Payment \$ _____

FOR OFFICE USE ONLY

May \$ _____
 June \$ _____

- Enclosed please find my check in the amount of \$ _____. (Skip Step 3)
 Please charge my credit card, **based on the information provided below.** (First month charges will occur on **May 15th.**)
- I authorize charging my credit card for the **first payment only.**
 I authorize charging my credit card **automatically each month.**

Step 3 - CREDIT CARD DATA

I affirm that I am the legal owner and/or authorized user of the credit card below.

Please fill in legal name and date below to authorize automatic payment plan. We will contact you if the monthly amount increases by more than \$50.

Credit Card Number _____ Exp. Date ____/____/____
 Name on Card _____ Card Type _____
 Card Billing Address _____
 Signature _____ Date ____/____/____
 Email: _____ Phone: _____

Step 4 - Trinity Alternative Payment Plan (TAPP) Terms and Conditions:

Payments are due on the 15th of each month. Financial aid must be applied to the outstanding balance. If these funds cover the balance in full, this payment plan will no longer be in effect. Any future adjustments, reflected on the monthly bills, to the student's account (tuition, financial aid, and/or fines) are the responsibility of the TAPP participant. Unpaid summer balances will incur a 1% deferment fee at the end of each month beginning in June and may result in a Fall registration hold. Please note that Fall financial aid will not be released until a summer balance is paid in full. Please contact us with any questions. **By signing below I agree to these terms and conditions of this payment plan along with any outstanding fees and collection costs (including and without limitation: penalties, late fees, collection agency fees, attorney fees and court costs) incurred.**

Signature: _____ **Date:** _____

Please Return Form to: Trinity Central
 2065 Half Day Road
 Deerfield, IL 60015-1241

Fax to 847-317-7040
 Questions?: 847-317-4200